

INDEPENDENT CONTRACTOR UNLICENSED PERSONAL ASSISTANT AGREEMENT
(Contract with REALTOR®)

This Agreement is made and entered into this _____ day of _____, 20_____, by and between _____ (the "REALTOR®") and _____ an unlicensed personal assistant (the "Personal Assistant").

In consideration of their mutual promises and benefits, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Independent Contractor Status:** Personal Assistant agrees to act as an independent contractor, not as an employee, with respect to REALTOR®. The REALTOR® and Personal Assistant acknowledge and agree that they have read and understand the Internal Revenue Service's guidelines for independent contractors, attached hereto and incorporated herein. The REALTOR® and Personal Assistant agree to comply with said guidelines as well as all other applicable laws, rules, regulations, and policies.
2. **Compensation:** Personal Assistant shall be compensated by the REALTOR® on a per hour or per job basis as agreed upon between Personal Assistant and REALTOR®.
3. **Exclusivity:** Personal Assistant agrees that she or he will not actively or affirmatively solicit real estate business for a period of three (3) years after termination of this Agreement from either customers or clients or from any confidential customer or client lists of REALTOR® if Personal Assistant subsequently becomes an independent contractor licensee of any real estate broker within a thirty (30) mile radius of the Company office or offices with which the REALTOR® was associated during the term of this Agreement.

IN WITNESS WHEREOF, the parties hereto, after reading this entire Agreement, have executed this Agreement on the day and year below. Personal Assistant and REALTOR® hereby acknowledge receipt of a copy of this Agreement

(Printed Name of Personal Assistant)

(Printed Name of REALTOR®)

(Signature)

(Signature)

(Date)

(Date)